

Engineering

Classroom Expectations 2022-2023

Instructor: Stephen V. Dickey

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Room: Science 123

Materials: Students will bring a pen/pencil, notebook, their laptop and a calculator to class each day.

Student Expectations: Students are expected to:

1. **Participate:** The best way to learn is from each other. I encourage discussion, debate, and questioning from all of you.
2. **Be respectful:** In order to create a positive and safe learning environment, all of us must feel that our ideas and thoughts are respected. Additionally, you are to demonstrate self-respect by adhering to FWCD's policies.
3. **Set an example:** As part of the Upper School, you are leaders at FWCD. You are expected to act appropriately in all classes, toward your peers, and when they encounter administration or any other member of our community or visitors. Violations will not be tolerated.
4. **Be conflict-resolvers & communicators:** If you have a question about a grade, or are confused about a project, please see me or send me an e-mail. Please take responsibility for your own education.
5. **Complete & learn from assignments:** You are very busy as it is, so when given an assignment, you can be certain that it is pertinent and valuable to your overall learning experience. Please complete the assignment and give as much as you can.
6. **Read, write, and calculate:** Though many high school students aren't terribly fond of these words, they are the basis for knowledge, will set you up to be successful in your academic futures, and will distinguish you from others your age by showcasing your analytical and creative abilities.

Grading: The grading policy is designed to ensure student success while relying on your accountability and responsibility. The grading breakdown is as follows:

- 40% - design challenge deliverables (projects)
- 20% - notebook
- 20% - exams
- 20% - assessments (quizzes and homework assignments)

Make-up/Late Work Policy: You are asked to e-mail or notify me in person of future absences you are aware of, so makeup work arrangements can be made. You are encouraged to stay current with your assignments; however, should the case arise that you miss a due date, the work will be accepted for a maximum of 80% the following school day, and a maximum of 60% the third school day and so forth. Late work will not be accepted after four school days (not class days). All assignments, unless otherwise specified online, are due at the start of class.

Please note: if we are remote, I will include online submission instructions on the assignment posting on MyFWCD.

Failing to submit when it is called for means it is late. All late work must be submitted by 3:30 PM to me. If we are remote, make sure you turn it into me as if we were on campus.

Students who miss class lectures should ask a friend for the notes and then see me to review the content and/or ask any questions.

If you miss an exam, you are expected to take it the day you return to our class time or at a pre-approved time beforehand. An extension for a test makeup will not be necessary except in extreme cases where the absence has been long-term. You are highly encouraged to plan ahead so that you can be present when an exam is given. Make up exams will cover the same content as the original, but may be in a different format. Barring significant absences and extenuating circumstances, if a student does not make up the assessment the day they return, it will be subject to the same downgrade of 20% per day as late assignments. A student who has not made up the assessment within five days of returning to school will receive a zero.

If you have a planned absence, such as an athletic competition or doctor's appointment, you need to schedule a time to take the exam in advance.

Please note: It is your responsibility to make arrangements to make up assessments with me. My policy: email me. Let me know you are going to be gone and set up the make-up exam right then.

Communication: All needed classroom information will be on the MyFWCD portal. Use the announcement page to locate general information. Use the topics tab to locate unit information such as lecture notes links, project handouts, and reading assignments. Homework will be posted on MyFWCD under assignments by 5:00 pm each day. I also use group emails to notify you of changes in class or give you reminders. Please check your fwcd.com email at the end of the day on a daily basis. If you have any questions please email me. Emails will be answered within 24 hours.

Work Integrity: Cheating is absolutely not permitted. Cheating includes copying another student's homework, permitting another student to complete your assignment, using resources that are prohibited during an assessment or assignment, sharing test questions with students in other courses who have yet to take an assessment, and any plagiarism. Be particularly careful of copying from the internet or the text, and you may not use words of a tutor, parent/guardian, friend, etc. The use of other's words is plagiarism and will be dealt with as such. Any form of plagiarism or cheating results in an immediate referral to the Honor Council.

Please note: Don't cheat. You are here to learn, to take risks, to improve upon your skills, and mistakes happen. Academic dishonesty is a choice and it is never the right nor responsible one. We will adhere to all relevant School rules found in the FWCD Handbook.

Extra Help/Extra Time: If you require extra help, please schedule a time with me via email. I am free periods B and F, and typically available before school starting at 8:00 AM and after school until 5:00 PM. If you have an extra time accommodation for exams, please email a request at

least two days prior to the exam requesting to use your extra time. I will reply with a suitable time to accommodate your request.

Food/Drinks: Eating food or candy and drinking soft drinks, coffee, tea, etc..., is prohibited in the classroom at all times. Drinking water is allowed in the carpeted section of the classroom (non-lab area), but not in the tiled lab area.

Electronic Use Policy: You are asked to take notes by hand and computers are not allowed for note-taking in our class. Significant research speaks to the benefits of scribing notes by hand, and we will continue to develop this valuable skill in class. You need to bring your laptops to class, but you may not use them without my permission. The use of cell phones is prohibited in the classroom unless you have been given specific permission by the instructor. Before class begins, phones must be powered off and placed in the rack. Our classroom is a small community in which we are going to learn together and from each other. We are not going to be distracted by our screens.

Engineering: Acknowledgement

Student: Please read, sign, and return this page.

I have read the syllabus and understand what is expected of me. I will abide by FWCD policies and expectations, as well as my teacher's aforementioned policies to ensure that I am performing at my best. I will work to become responsible for my success as a student. I understand Mr. Dickey's expectations for me and accept the challenge.

Name: _____

Signature: _____ Date: _____

Parents/Guardians: Please read and sign.

I have reviewed the syllabus for my student in the Engineering course. I have been informed of Mr. Dickey's policies and expectations. I will encourage my student to become responsible for their own education.

Name: _____

Signature: _____ Date: _____